

Charity Registration Number: 1160027

FATIMA WOMEN'S ASSOCIATION
(A Charitable Incorporated Organisation)
TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS
Year Ending 31st March 2023

FATIMA WOMEN'S ASSOCIATION

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FATIMA WOMEN'S ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

| | |
|--------------------------------|---|
| Registered Charity Name | Fatima Women's Association |
| Charity Number | 1160027 |
| Registered Office | Marlborough Resource Centre Marlborough Street Oldham OL4 1EG |
| Trustees | Mrs N Shabir Mrs P Akhtar Mrs S Akhtar Mrs F Aziz Ms S Akram Mrs S Iqbal Mrs T Kausar Ms M Nessa |
| Accountants | Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA |
| Bankers | Virgin Money 47 Market Place Oldham OL1 3AB |

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDING 31ST MARCH 2023

The trustees present their annual report and the unaudited financial statements of the charity for the period ended 31 March 2023.

Structure, Governance and Management

Governing Document

Fatima Women's Association is a CIO (registered charity number 1160027) and was registered as a CIO on 19 January 2015. The assets of the unincorporated charity named Fatima Women's Association (registered charity number 1039603) were transferred to the CIO on 1 April 2015. The unincorporated charity named Fatima Women's Association (registered charity number 1039603) was removed from Charity Commission website in November 2016.

Recruitment and Training of Trustees

The trustees are appointed or reappointed annually at the annual general meeting held each October. Interested parties can request an application form from staff to join the Management Committee. The current Management Committee members will shortlist and either invite successful applicants to the Annual General Meeting or co-opt individuals as stated below.

The Committee shall consist of at least 8 members elected by and from the representatives of the area of benefit. The Officers and Committee shall be elected at the Annual General Meeting to serve until the conclusion of the Annual General Meeting next after their appointment.

The Committee shall have the power to co-opt persons having special knowledge or experience, provided that the number of co-opted members shall not exceed one-third of the total membership of the Committee. They shall hold office until the end of the Annual General Meeting following their co-option.

The Committee may invite any person to attend its meeting as an observer but without the power to vote. Trustees are advised to attend relevant training when and if required.

Organisational Management

Fatima Women's Association is managed by a Management Committee who is elected at the Annual General Meeting by the members of Fatima Women's Association. There are currently 8 elected members on the Board of Trustees. Regular staff meetings take place with the manager who submits a written report on the work of the association every 6 to 8 weeks at the management committee meetings.

Group Structure and Relationships

Fatima Women's Association has 8 trustees on the management board. It has 8 part time staff employed, subject to funding. It has a pool of 25 active volunteers and work experience students. The staff attend the staff meetings to inform the manager of the work conducted and future project planning. The minutes of the staff meeting are submitted at the regular board meetings.

Public Benefit

The objects of Fatima Women's Association are:

- To empower disadvantaged women, young people, and children in Oldham to improve their quality of life.
- To provide and assist in the provision of education, training and recreational activities for women, young people, and children in the Borough of Oldham.

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT *continued*

FOR THE YEAR ENDING 31ST MARCH 2023

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustees' meetings. The focus of our activities remains around education, training, social and leisure activities.

To capacity build and empower disadvantaged women, young people, and children in Oldham, by building their confidence, self-esteem, social and educational skills through the provision of a range of demand led, quality controlled and fit for purpose educational training programmes.

To improve the health, wellbeing of disadvantaged women, young people and children who may be experiencing isolation, poor physical and mental health, and domestic abuse by providing a variety of educational, social and leisure opportunities.

To further develop the skills, health and social wellbeing of all vulnerable, disadvantaged children and young people enabling them to reach their full potential in terms of education, economic and social contribution, health, and wellbeing.

Risk Management

Regular disclosure and barring service checks take place with every individual that works with children and vulnerable adults in line with statutory requirements.

Objectives, Aims and Activities

Charitable Objectives

The Charitable Objectives of Fatima Women's Association, as set out in the Constitution of the CIO are:

Education/Training:

To capacity build and empower disadvantaged women in Oldham, by building their confidence, self-esteem, social and educational skills through the provision of a range of demand led, quality controlled and fit for purpose educational training programmes.

Health and Wellbeing:

To improve the health, wellbeing of disadvantaged women and their children who may be experiencing isolation, poor physical and mental health, and domestic abuse by providing a variety of educational, social and leisure opportunities.

Activities for children and young people:

To further develop the skills, health and social wellbeing of all vulnerable, disadvantaged children and young people enabling them to reach their full potential in terms of education, economic and social contribution, health and wellbeing.

Principle Activities

The principal activities continued to be education, training, social and leisure activities as listed in the detailed Annual Report 2022/23.

FATIMA WOMEN'S ASSOCIATION
TRUSTEES ANNUAL REPORT continued
FOR THE YEAR ENDING 31ST MARCH 2023

Review of Achievements and Performance for the Year

Operational Performance

Under education FWA delivered Spoken English, English Language Pre-entry, entry 1, 2 and 3, Elementary English, communication skills, reading and writing and IT skills.

Under training FWA delivered pre- employment skills programme, Greater Manchester crime reduction unit programme (Violence reduction unit), Get Oldham working NHS Programme, social media and IT, First Aid, Fire Safety, British Citizenship, ESOL and Life in the UK test.

Under health and wellbeing FWA delivered the 50+ Group, dementia awareness, women's resilience, health and wellbeing group, yoga, pilates, art and craft, creating internal strength, beauty and wellness, massage, knitting, drama production, advice surgeries and trips. Collaborating with the communities to improve health and wellbeing, preventing illnesses and overcoming mental health related challenges.

Cancer awareness by making telephone calls to GP patients, through the Answer Cancer Programme.

One of the biggest highlights was A celebration of women and Eid, a big bang evening of entertainment where 270 women attended. The drama production, produced by staff and volunteers was around the Covid-19 Pandemic and coming out of it. Staff and volunteers were paramount in the success of the evening.

The annual volunteer celebration event at Sanah's restaurant was attended by 21 volunteers.

Under activities for children and young people FWA delivered sessions on drama, pot planting, gardening, recycling, indoor games, art and craft, sewing, canvas painting, learning about the environment and healthy cooking. Various trips took place, Northern Roots, outdoor activity parks, Crocky Trails, Go Ape, Harvest Festival and to local heritage destinations. Young people took part in a drama production at the Kushi Festival, Oldham. 18 young people achieved the Duke of Edinburgh Bronze award.

Awareness raising and discussions on bullying and harassment, internet grooming, depression, positive attitudes, drugs and cultural awareness. FWA has had the impact of reducing inequality and building resilience across Oldham's communities, reducing poverty and helping people get back on their feet.

Over the past year many women have secured job interviews and 10 women have gained employment which is an amazing achievement.

We have regularly reviewed and revised the programmes with the tutor to meet the needs of the learners and the organisation. Project updates have been submitted regularly to the management board. The project workers played a key role in building partnerships with other organisations to deliver programmes to meet the needs of the community. Working with other organisations has helped to enhance our existing provisions.

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT continued

FOR THE YEAR ENDING 31ST MARCH 2023

Fundraising Performance

The association is pleased to announce it has sustained the project for the forthcoming years due to raising funds from The National Lottery Reaching Communities fund and the Tudor Trust, 2021 to 2026, which is going to have a positive impact on the sustainability of the association. The association continues to increase or decrease staffing hours based on projects approved throughout the year.

Our main sources of funding have been grant funding and small donations from trust, foundations and government commissioning and procurement programmes.

Financial Review

Reserves Policy

To maintain the cost of redundancies if the inevitable happens and redundancies must be made.

Impact of Coronavirus Pandemic

We continue to contain the spread of Covid-19 in Oldham and safeguarding and supporting our most vulnerable residents.

Plans

Based on the current staffing commitment on a yearly basis Fatima Women's Association wants to be able to sustain an income of £120,000 which should be achieved through the 5-year funding from The National Lottery Reaching Communities Fund, The Tudor Trust, and other small funders.

The sources of funding can be spread over a range of sources from the Local government, national government schemes, international government schemes, private trusts, and foundations and local fundraising activities. Trusts and foundations have played a noticeably big part in the sustainability of F.W.A. We shall endeavour to carry out applying for further funding from the great networks that F.W.A has achieved over the past few years.

There is a great need in the community to further improve the English language, Pre-employability skills and information technology to enable women to become independent and integrate within the wider community. This could potentially lead on to gaining work experience, volunteering, or employment.

The Trustee's Annual Report was approved by the Board of Trustee's and signed on their behalf:

Signed..... 

Name..... FARZANA AUZI Date..... 31/07/2023
Trustee

FATIMA WOMEN'S ASSOCIATION
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
FATIMA WOMEN'S ASSOCIATION
FOR THE YEAR ENDING 31ST MARCH 2023

I report on the accounts for the year ending 31st March 2023 set out on pages 8-11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees consider an audit is not required for this year under s144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under s145 of the 2011 Act
- Follow the procedure laid down in the General Directions given by the Charity Commissioners under s145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

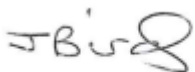
Basis of Independent Examiners Opinion

My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with s130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3.



11th August 2023

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

FATIMA WOMEN'S ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDING 31ST MARCH 2023

| | Unrestricted Funds | Restricted Funds | The Social Action Fund | Total Funds | Total Funds |
|--|-------------------------------|-----------------------------|---------------------------------------|------------------------|------------------------|
| | 2023 | 2023 | 2023 | 2023 | 2022 |
| <i>Notes</i> | £ | £ | £ | £ | £ |
| RECEIPTS | | | | | |
| Grants & Donations | 2 | - | 146,820 | - | 146,820 |
| Activities for Generating Funds | | <u>11,310</u> | <u>-</u> | <u>-</u> | <u>11,310</u> |
| TOTAL RECEIPTS | | 11,310 | 146,820 | - | 158,130 |
| PAYMENTS | | | | | |
| Salaries & Pensions | | 5,622 | 92,506 | 29,175 | 127,303 |
| Management & Finance | | - | 5,490 | 13,246 | 18,736 |
| Travelling | | - | 853 | - | 853 |
| Telephone & Internet | | - | 1,114 | - | 1,114 |
| Events, Projects & Trips | | 1,126 | 26,185 | - | 27,311 |
| Activities | | - | - | 14,881 | 14,881 |
| Service Charge | | - | 4,379 | - | 4,379 |
| Hub Overheads | | - | - | 2,050 | 2,050 |
| Room Hire | | - | 3,690 | - | 3,690 |
| Insurance | | - | 884 | - | 884 |
| Cleaning | | - | - | - | 852 |
| Stationary, Printing & Postage | | - | 2,815 | - | 2,815 |
| Volunteers | | - | 3,150 | - | 3,150 |
| Payroll, Accounts & HR | | - | 1,371 | - | 1,371 |
| Consultancy | | - | - | 264 | 264 |
| Training | | - | 714 | - | 714 |
| IT Software | | - | 1,476 | - | 1,476 |
| Equipment | | - | 5,950 | 535 | 6,485 |
| Miscellaneous | | <u>-</u> | <u>-</u> | <u>-</u> | <u>37</u> |
| TOTAL PAYMENTS | | 6,748 | 150,577 | 60,151 | 217,476 |
| Net of receipts/(payments) | | 4,562 | (3,757) | (60,151) | (59,346) |
| Cash funds at 1st April 2022 | | 59,434 | 72,767 | 60,151 | 192,352 |
| Transfer of Funds | | (4,577) | 4,577 | - | - |
| Cash funds at 31 March 2023 | 3 | <u>59,419</u> | <u>73,587</u> | <u>-</u> | <u>133,006</u> |

FATIMA WOMEN'S ASSOCIATION
STATEMENT OF ASSETS AND LIABILITES

AS AT 31ST MARCH 2023

| | Total Funds 2023 £ | Total Funds 2022 £ |
|-------------------------------------|---------------------------------------|---------------------------------------|
| ASSETS | | |
| Cash Funds | 134,366 | 174,368 |
| Debtors | <u>-</u> | <u>42,282</u> |
| | <u>134,366</u> | <u>216,650</u> |
| LIABILITIES | | |
| Creditors | <u>1,360</u> | <u>24,298</u> |
| | <u>1,360</u> | <u>24,298</u> |
| TOTAL NET ASSETS/LIABILITIES | <u>133,006</u> | <u>192,352</u> |
| Additional Liabilities | | |
| Independent Examination Fee | 795 | 795 |

The financial statements were approved by the Board of Trustees and signed on their behalf:

Signed..... *A. Aziz*

Name..... *FALZANA AZIZ* Date..... *31/07/2023*

Trustee

FATIMA WOMEN'S ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31ST MARCH 2023

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants and Donations

| | Total Funds | Total Funds |
|---|-----------------------|-----------------------|
| | 2023 | 2022 |
| | £ | £ |
| Cost of Living Crisis Greater Manchester | 5,000 | - |
| Duchy of Lancaster Benevolent Fund | 2,000 | - |
| Greater Manchester Crime Reduction Unit | 15,000 | - |
| John Mason Family Charitable Trust | 2,000 | - |
| Magic Little Grants | 500 | 500 |
| Manchester Guardian Society Charitable Trust | 1,000 | - |
| Near Neighbours | - | 2,500 |
| One Oldham Fund Cost of Living Crisis Support Grant | 1,000 | - |
| One Oldham Fund Small Grants | 1,080 | 9,901 |
| One Oldham Fund Children & Young People Grant | 1,000 | - |
| Ideas Fund | 4,538 | - |
| Reaching Communities | 75,006 | 72,743 |
| Small Other Funds | 3,196 | 4,594 |
| Tudor Trust | 35,000 | 35,000 |
| Volunteer Celebration Fund | 500 | 500 |
| | <u>146,820</u> | <u>125,738</u> |
| The Social Action Fund* | - | <u>106,319</u> |
| TOTAL | <u>146,820</u> | <u>232,057</u> |

* Funds received from The Social Action Fund were from the consortium bid grant. Fatima Women's Association are managing this fund on behalf of The Social Action Fund, and as such do not directly benefit from this funding. The project for this fund came to an end during this financial year.

FATIMA WOMEN'S ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31ST MARCH 2023

3. Fund Analysis

| Fund Name | Balance as at 1 April 2022 £ | Receipts £ | Payments £ | Transfer of Funds £ | Balance as at 31 March 2023 £ |
|---|--|-----------------------|-------------------------|---------------------------|---|
| Unrestricted Funds | 59,434 | 11,310 | (6,748) | (4,577) | 59,419 |
| Restricted Funds: | | | | | |
| Foyle Foundation | 1,239 | - | (1,239) | - | - |
| Cost of Living Crisis Greater Manchester (COLC GM) | - | 5,000 | (473) | - | 4,527 |
| Duchy of Lancaster Benevolent Fund | - | 2,000 | - | - | 2,000 |
| Grace Trust | 377 | - | (380) | 3 | - |
| Greater Manchester Crime Reduction Unit | - | 15,000 | (20,412) | - | (5,412) |
| John Mason Family Trust | 1,306 | 2,000 | (2,195) | - | 1,111 |
| Magic Little Grants | - | 500 | (500) | - | - |
| Manchester Guardian Society Charitable Trust | - | 1,000 | - | - | 1,000 |
| One Oldham Fund Cost of Living Crisis Support Grant (COLCSG) | - | 1,000 | (1,000) | - | - |
| One Oldham Fund Small Grants | 5,255 | 1,080 | (6,467) | 132 | - |
| One Oldham Fund Children & Young People Grant | - | 1,000 | - | - | 1,000 |
| Ideas Fund | - | 4,538 | (4,538) | - | - |
| Reaching Communities | 16,508 | 75,006 | (75,136) | - | 16,378 |
| Small Other Funds | 4,594 | 3,196 | - | 4,442 | 12,232 |
| Tudor Trust | 43,488 | 35,000 | (37,737) | - | 40,751 |
| Volunteer Celebration Fund | - | 500 | (500) | - | - |
| | 72,767 | 146,820 | (150,577) | 4,577 | 73,587 |
| The Social Action Fund (Restricted Funds) | 60,151 | - | (60,151) | - | - |
| TOTAL FUNDS | <u>192,352</u> | <u>158,130</u> | <u>(217,476)</u> | <u>-</u> | <u>133,006</u> |