

Charity Registration Number: 1160027

FATIMA WOMEN'S ASSOCIATION
(A Charitable Incorporated Organisation)
TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS
Year Ending 31st March 2019

FATIMA WOMEN'S ASSOCIATION

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FATIMA WOMEN'S ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Fatima Women's Association
Charity Number	1160027
Registered Office	Marlborough Resource Centre Marlborough Street Oldham OL4 1EG
Trustees	Mrs N Shabir Mrs P Akhtar Mrs S Akhtar Mrs F Aziz Ms S Akram Mrs S Iqbal Mrs T Kausar Ms M Nessa
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Clsoe Chadderton Oldham OL1 2RA
Bankers	Yorkshire Together Unit 12 Manchester Chambers West Street Oldham OL1 3TH

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDING 31ST MARCH 2019

The trustees present their annual report and the unaudited financial statements of the charity for the period ended 31 March 2019.

Structure, Governance and Management

Governing Document

Fatima Women's Association is a CIO (registered charity number 1160027) and was registered as a CIO on 19 January 2015. The assets of the unincorporated charity named Fatima Women's Association (registered charity number 1039603) were transferred to the CIO on 1 April 2015. The unincorporated charity named Fatima Women's Association (registered charity number 1039603) was removed from Charity Commission website in November 2016.

Recruitment and Training of Trustees

The trustees are appointed or reappointed annually at the annual general meeting held each October. Interested parties can request an application form from staff to join the Management Committee. The current Management Committee members will shortlist and either invite successful applicants to the Annual General Meeting or co-opt individuals as stated below.

The Committee shall consist of at least 8 members elected by and from the representatives of the area of benefit. The Officers and Committee shall be elected at the Annual General Meeting to serve until the conclusion of the Annual General Meeting next after their appointment.

The Committee shall have the power to co-opt persons having special knowledge or experience, provided that the number of co-opted members shall not exceed one-third of the total membership of the Committee. They shall hold office until the end of the Annual General Meeting following their co-option.

The Committee may invite any person to attend its meeting as an observer but without the power to vote.

Trustees are advised to attend relevant training when and if required.

Organisational Management

Fatima Women's Association is managed by a Management Committee who is elected at the Annual General Meeting by the members of Fatima Women's Association. There are currently 8 elected members on the Board of Trustees. Regular staff meetings take place with the manager who submits a written report on the work of the association every 6 to 8 weeks at the management committee meetings.

Group Structure and Relationships

Fatima Women's Association has 8 trustees on the management board. It has 8 part time staff employed, subject to funding. It has a pool of 20 active volunteers and work experience students. The staff attend the staff meetings to inform the manager of the work carried out and future project planning. The minutes of the staff meeting are submitted at the regular board meetings.

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDING 31ST MARCH 2019

Public Benefit

The objects of Fatima Women's Association are:

- To empower disadvantaged women, young people and children in Oldham to improve their quality of life.
- To provide and assist in the provision of education, training and recreational activities for women, young people and children in the Borough of Oldham.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustees' meetings.

The focus of our activities remains around education, training, social and leisure activities.

To capacity build and empower disadvantaged women, young people and children in Oldham, by building their confidence, self-esteem, social and educational skills through the provision of a range of demand led, quality controlled and fit for purpose educational training programmes.

To improve the health, wellbeing of disadvantaged women, young people and children who may be experiencing isolation, poor physical and mental health and domestic abuse by providing a variety of educational, social and leisure opportunities.

To further develop the skills, health and social wellbeing of all vulnerable, disadvantaged children and young people enabling them to reach their full potential in terms of education, economic and social contribution, health and wellbeing.

Risk Management

Regular disclosure and barring service checks take place with every individual that works with children and vulnerable adults in line with statutory requirements.

Objectives, Aims and Activities

Charitable Objectives

The Charitable Objectives of Fatima Women's Association, as set out in the Constitution of the CIO are:

Education/Training:

To capacity build and empower disadvantaged women in Oldham, by building their confidence, self-esteem, social and educational skills through the provision of a range of demand led, quality controlled and fit for purpose educational training programmes.

Health and Wellbeing:

To improve the health, wellbeing of disadvantaged women and their children who may be experiencing isolation, poor physical and mental health and domestic abuse by providing a variety of educational, social and leisure opportunities.

Activities for children and young people:

To further develop the skills, health and social wellbeing of all vulnerable, disadvantaged children and young people enabling them to reach their full potential in terms of education, economic and social contribution, health and wellbeing.

FATIMA WOMEN'S ASSOCIATION
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDING 31ST MARCH 2019

Principle Activities

The principle activities continued to be education, training, social and leisure activities as listed in the detailed Annual Report 2018/19.

Review of Achievements and Performance for the Year

Operational Performance

Under education FWA delivered creative English, spoken English, communication skills, reading and writing.

Under training FWA delivered pre- employment skills programme, community cohesion, business administration and finance.

Under health and wellbeing FWA delivered the 50+ Group, health and wellbeing group, Christmas party, international women's day event, aromatherapy treatments and advice surgeries.

Under activities for children and young people FWA delivered adventure based learning activities such as kayaking, rock climbing, hiking, cycling, trampolining and treasure hunt. Delivered sessions in art and craft, sewing, canvas painting, cookery, multi sports, learning about the environment and healthy cooking.

Attended and organised Eid, Christmas and Easter party. Awareness raising and discussions on bullying and harassment, internet grooming, depression, positive attitudes, drugs and cultural awareness.

Fundraising Performance

It has been another very challenging year for F.W.A in raising funds to run projects, maintain overheads, resources and staff positions. The association has sustained the reduced hours from April 2017 based on the number of projects committed. The association continues to increase or decrease staffing hours based on projects approved throughout the year.

Our main sources of funding have been grant funding and small donations from trust, foundations and government commissioning and procurement programmes.

Financial Review

Reserves Policy

To maintain the cost of redundancies if the inevitable happens and redundancies have to be made.

FATIMA WOMEN'S ASSOCIATION

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDING 31ST MARCH 2019

Plans for the Future

Based on the current staffing commitment on a yearly basis Fatima Women's Association wants to be able to sustain an income of £80,000. This will enable F.W.A to sustain its existing work and maintain the service it provides to the community of Oldham over 3 to 4 days per week.

The sources of funding can be spread over a range of sources from the Local government, national government schemes, international government schemes, private trusts and foundations, sewing fees and local fundraising activities.

Trusts and foundations have played a very big part in the sustainability of F.W.A. We shall endeavour to carry out applying for further funding from the great networks that F.W.A has achieved over the past few decades.

In order to sustain the work of the association we will apply to The Big Lottery fund, Comic Relief, Sport England, the Lloyds Bank Foundation, the Garfield Weston Foundation, other small trusts and foundations and small grants through Action Together.

There is a great need in the community to further improve the English language and information technology skills to enable women to become independent and integrate within the wider community. This could potentially lead on to gaining work experience, volunteering or employment.

The Trustee's Annual Report was approved by the Board of Trustee's and signed on their behalf:

Signed.....

Name.....SAMINA IQBAL

Date.....07/08/2019

Trustee TREASURER.

FATIMA WOMEN'S ASSOCIATION

**REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
FATIMA WOMEN'S ASSOCIATION**

FOR THE YEAR ENDING 31ST MARCH 2019

I report on the accounts for the year ending 31st March 2019 set out on pages 8-10

Respective Responsibilities of Trustees and Examiner

The charity's trustees consider an audit is not required for this year under s144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under s145 of the 2011 Act
- Follow the procedure laid down in the General Directions given by the Charity Commissioners under s145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

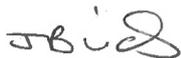
Basis of Independent Examiners Opinion

My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with s130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



15th August 2019

Jackie Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

FATIMA WOMEN'S ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST MARCH 2019

	<i>Notes</i>	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
RECEIPTS					
Grants & Donations	2	-	71,503	71,503	90,983
Activities for Generating Funds		<u>9,347</u>	<u>-</u>	<u>9,347</u>	<u>10,038</u>
TOTAL RECEIPTS		9,347	71,503	80,850	101,021
PAYMENTS					
Salaries & Pension		4,405	48,718	53,123	51,238
Travelling		-	412	412	700
Telephone & Internet		-	859	859	903
Events, Projects & Trips		2,801	11,296	14,097	12,763
Rent & Rates		-	1,258	1,258	1,695
Room Hire		-	1,600	1,600	4,657
Repairs & Maintenance		-	-	-	-
Insurance		-	505	505	505
Stationary & Postage		-	2,209	2,209	2,058
Volunteer		310	800	1,110	2,460
Publicity & Marketing		-	-	-	-
Payroll, Accounts & HR		-	1,309	1,309	1,287
Training		208	-	208	80
Donations		-	-	-	-
Equipment		100	105	205	917
Annual General Meeting (AGM)		<u>-</u>	<u>-</u>	<u>-</u>	<u>337</u>
TOTAL PAYMENTS		7,824	69,071	76,895	79,600
Net of receipts/(payments)		1,523	2,432	3,955	21,421
Cash funds at 1st April 2018		45,587	47,101	92,688	71,267
Cash funds at 31 March 2019	3	<u>47,110</u>	<u>49,533</u>	<u>96,643</u>	<u>92,688</u>

FATIMA WOMEN'S ASSOCIATION
STATEMENT OF ASSETS AND LIABILITES
AS AT 31ST MARCH 2019

	Total Funds 2019 £	Total Funds 2018 £
ASSETS		
Cash Funds	91,454	92,688
Debtors	<u>5,250</u>	<u>-</u>
	<u>96,704</u>	<u>92,688</u>
LIABILITIES		
Creditors	<u>61</u>	<u>-</u>
	<u>61</u>	<u>-</u>
TOTAL NET ASSETS/LIABILITIES	<u>96,643</u>	<u>92,688</u>
Additional Liabilities – Fee for Independent Examination	590	612

The financial statements were approved by the Board of Trustees on ... 07/08/2019 and signed on their behalf:

Signed..... Samina

Name..... SAMINA IQBAL

Trustee 07/08/2019

FATIMA WOMEN'S ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST MARCH 2019

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants and Donations

	Total Funds	Total Funds
	2019	2018
	£	£
Awards For All	9,994	-
Curve Learning	750	-
Fast Grants	496	-
NLDCF	4,500	-
BBC Children in Need	31,463	42,573
Peel Trust	-	5,000
Skipton Building Society	-	2,000
John Mason Family Charitable Trust	2,000	2,001
East Oldham Award Grant	1,900	600
Ambition For Ageing	400	-
Henry Smith Charity	<u>20,000</u>	<u>38,809</u>
	<u>71,503</u>	<u>90,983</u>

3. Fund Analysis

	Balance		Balance
Fund Name	as at	Receipts	as at
	1 April 2018	Payments	31 March 2019
	£	£	£
Unrestricted Funds	45,587	9,347	(7,824)
			47,110
Restricted Funds:			
Awards For All	-	9,994	-
Curve Learning	-	750	-
Fast Grants	-	496	(221)
NLDCF	-	4,500	(500)
Peel Trust	2,790	-	(2,790)
Skipton Building Society	1,867	-	(1,680)
Ambition for Ageing	500	400	(600)
BBC Children in Need	12,399	31,463	(27,138)
John Mason Family Charitable Trust	310	2,000	(838)
East Oldham Award Grant	-	1,900	(958)
Harrop Green Charitable Trust	422	-	(422)
Henry Smith Charity	<u>28,813</u>	<u>20,000</u>	<u>(33,924)</u>
	<u>47,101</u>	<u>71,503</u>	<u>(69,071)</u>
			<u>14,889</u>
Total Funds	<u>92,688</u>	<u>80,850</u>	<u>(76,895)</u>
			<u>96,643</u>